



EXHIBITOR RENTALS & ORDER FORM

CONFERENCE NAME: _____

EXHIBIT BOOTH NUMBER: _____

ON SITE CONTACT NAME: _____

COMPANY NAME: _____

ADDRESS: _____

PHONE NUMBER _____

FAX NUMBER _____

EMAIL: _____

PAYMENT METHOD: (please circle)

CREDIT CARD or ROOM CHARGE

**For credit card payments, you will receive a Secure Pay credit card authorization form.*

Please put a check mark (X) and note the quantity of items required in the appropriate box on the form to follow and fax back to Conference Services Department at (441) 239-6974 OR email Conference Services Department Coordinator – TAKIESHA WALES – Takiesha.Wales@Fairmont.com or JONI ROSSER – Joni.rosser@fairmont.com

All billing information must be filled out correctly to ensure confirmation.



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All Exhibit booths include (1) 8' skirted table, (2) padded chairs and (1) wastebasket

(T)	ITEMS AVAILABLE	QTY	PRICE	NOTES
	Extra Tables & Cocktail Rounds		\$15.00 each/per day	
	Glass bowl		\$5.00 each/per day	
	Electrical Power-110V- Install Fee Only		\$25.00 per day	
	Electric Power strip /Extension Cords		\$35.00/per day	
	17" Flat Screen Data/Multifunction Monitor(Limited Numbers – Stand NOT Included)		\$125.00/per day	
	21" Flat Screen Data/Multifunction Monitor (Limited Numbers– Stand NOT Included)		\$200.00/per day	
	30" Flat Screen Data/Multifunction Monitor (Limited Numbers– Stand NOT Included)		\$400.00/per day	
	40" Flat Screen Data/Multifunction Monitor (Limited Numbers - Includes Stand)		\$625.00/per day	
	52" Flat Screen Data/Multifunction (Monitor Limited Number – Includes Stand)		\$900/per day	
	AV Stand (4.5ft Tall)- for Monitor		\$20.00/per day	
	LCD Projector (3,000 Lumens) w/cables		\$400.00/per day	
	Long Distance Phone (DID) Line Calls are an additional charge		\$250.00 per line (Install) \$25.00 per day Unit rental	
	HSIA Internet WIRED Access Line w/cable –One Time Fee and Daily Unlimited Usage		\$300.00 per line (Install) \$25.00 per day usage per device	
	HSIA Wireless Access WIFI – One Time Fee and Daily Unlimited Usage		\$75.00 per Access/ \$25.00per day usage per device	
	Speaker Phone Unit (Limited Numbers)		\$150.00 each / per day	
	Set up/Breakdown (Labour) Minimum Hire 3 Hours		\$40.00per man/per hour	

Date Recv'd: _____ Order Confirmation: _____